

**SAN DIEGO STATE UNIVERSITY
ENVIRONMENTAL HEALTH AND SAFETY DEPARTMENT
ANIMALS ON CAMPUS PERMIT APPLICATION FORM**

This permit application must be completed and submitted to Environmental Health and Safety (Hardy Tower 57, MC 1243, FAX x41858) including any additional requested information at least two weeks prior to the event. Once approved, a permit will be issued. Changes cannot be made without approval by an EHS Officer.

Department/Organization Name: _____ Event Coordinator: _____ Phone #: _____
 Company: _____ Phone #: _____ Name of Handler: _____ Phone #: _____

Event Name: _____ Event Date(s): _____ Event Approval System (EAS) #: _____

Event Type: Private i.e. Members only; by invitation only Public i.e. Open to anyone on campus

Description of Event: _____

Location: _____

Service Time: _____ End of Service Time: _____

Include the following documents :

- Health clearance i.e. health record and/or vaccination record
- Copy of liability insurance

List type of animal	Number of animal

Describe the following safety and sanitary procedures:

- (a) Enclosure of animals or restraint of animals: _____

- (b) Animal handler on site: _____

- (c) Access to handwashing station: _____

- (d) Cleaning of animal waste and bedding : _____

This is to certify that the information provided is true and correct. Trained professionals will be present at the event and will comply with the Health and Safety Code requirements enforced by the Environmental Health and Safety Department. I understand that non-compliance with the requirements can result in immediate closure, loss of future privileges and disciplinary action.

Event Coordinator Signature: _____ Date: _____

Permit Issued: Yes Incomplete Submission Not Required

EHS Signature: _____ Date: _____