Posting A Paid Internship

Paid internships and jobs for qualified organizations can be posted at any time on the Career Services Handshake:

https://app.joinhandshake.com/login

Posting An Unpaid Internship

For unpaid internships, students MUST earn academic credit and MUST be enrolled in an internship course. Career Services will refer you to an academic departmental contact. Employers must proceed through a process to be reviewed and receive approval to offer an internship for credit through an academic department(s), which is the Service Learning Agreement (SLA). This process can assist you in finding qualified students in the academic program who can also receive credit for their internship experience. To find the Department Internship Contact for the major(s) you would like to recruit, go to:

https://sa.sdsu.edu/career/internship-central/department-internships

This website lists the major, Department Internship Contact (name, email, phone number), and what type of internship the contact handles. Once you have an approved SLA (takes approximately 1-2 weeks), then you will be able to post your unpaid internships on Handshake:

https://app.joinhandshake.com/login

It is highly recommended that you review the Fair Labor Standards Act and SDSU's Internship Definition Matrix.