



Educational Opportunity Programs, Outreach & Success

Student Employment Application

This application can be completed on line, but it must be printed to add your signature and date before submitting it. You may also complete it manually.

Class Level Freshmen Sophomore Junior Senior Graduate Student *I am a Guardian Scholar Student* Yes No

Position Applying for

- EOP Student Assistant Public Information Assistant Mentor
 Outreach & Recruitment S.A. Information Systems
 Special Projects Administrative Assistant *(during Summer Bridge in July, August must also be available on Saturday and Sunday)*
 Guardian Scholars Assistant Guardian Scholar Volunteer Phone Banker

Personal Information: *(Please print clearly, if completing manually)*

Last Name First Name M.I. Red I.D.

Street Address Apt. # ST Zip Code

Local home phone () Work or Cell phone () SDSU Email

Do you have Federal Work Study? Yes No

What is your major/ career interest?

Term/Year you plan to graduate? SDSU GPA? Semester Applying for? Fall Spring Year

Are you currently working? Yes No If yes, On Campus Off Campus
Are you available for training? Yes No
Are you an international student, eligible to work in the U.S.?? Yes No N/A

VISA # Type of Visa:

Are you a current EOP Student? Yes No
Do you have a valid CA driver's license? Yes No
Do you have your own transportation? Yes No
Were you/are you involved in any student life/organization(s)? Yes No

Please complete both sides of the application

If so, complete following details, *or attach separately*:

Name of organization	Length of time	Activities Participated/Coordinated <i>(max. space: 2 x 36 characters)</i>	Titles/Position <i>(max. space: 2 x 18 characters)</i>

Please attach a copy of your resume and a cover letter outlining why you want the position and why you are the best candidate. As a condition of employment, EOP verifies all student employees' academic progress. All student employees must have and maintain a minimum 2.5 GPA to remain in good standing.

I hereby certify that all statements on this application and resume are true and complete to the best of my knowledge and belief. I understand that any falsification of this record or failure to disclose fully the information requested may be cause for precluding me from further consideration for employment or, if employed, may be cause for termination. Additionally, I acknowledge that any offer of employment is contingent upon a satisfactory reference check and academic records verification.

Signature _____ Date _____

Please complete both sides of the application

Language Proficiencies (Other than English):

Language _____	Ability to Speak: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Read: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Write: <input type="checkbox"/> Yes <input type="checkbox"/> No
Language _____	Ability to Speak: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Read: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Write: <input type="checkbox"/> Yes <input type="checkbox"/> No
Language _____	Ability to Speak: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Read: <input type="checkbox"/> Yes <input type="checkbox"/> No	Ability to Write: <input type="checkbox"/> Yes <input type="checkbox"/> No

Computer Skills (check all applicable):

<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Excel	<input type="checkbox"/> PowerPoint	<input type="checkbox"/> Access	<input type="checkbox"/> Publisher
<input type="checkbox"/> You Tube	<input type="checkbox"/> Snap Chat	<input type="checkbox"/> Facebook	<input type="checkbox"/> Instagram	<input type="checkbox"/> Twitter
<input type="checkbox"/> Dreamweaver	<input type="checkbox"/> Toolbox			

References It is our procedure to check references. If you do not wish to have your current employer/supervisor contacted, please check the box below.

Do not contact my current employer.

	Name	Phone w/ Area Code + Ex	Employer/Title	Address
<input type="checkbox"/> Professional <input type="checkbox"/> Personal				
<input type="checkbox"/> Professional <input type="checkbox"/> Personal				
<input type="checkbox"/> Professional <input type="checkbox"/> Personal				

Work Availability Note: Special Projects Administrative Assistant during Summer Bridge in July, August must also be available on Saturdays and Sundays

	Monday	Tuesday	Wednesday	Thursday	Friday
From-To					
From-To					
From-To					

Please complete both sides of the application