CONTRIBUTOR
Anyone who is asked to provide information on the FAFSA – Student, Student's Spouse, Parent(s), and Step-parent(s)

CONSENT
Each contributor will now need to provide their consent to their Federal Tax Information (FTI) being included in the FAFSA, even if they did not file a U.S. Tax Return

FPS (FAFSA Processing System)
Replaces the Central Processing System
The name for the platform processing the forms

FSS (FAFSA SUBMISSION SUMMARY)
Replaces the Student Aid Report
After submitting the FAFSA form, the applicant receives a FAFSA Submission Summary, which is a summary of the data provided on the FAFSA form

FAMILY SIZE
Replaces Household Size
Will be determined by the number of exemptions claimed on federal tax returns from the IRS. (Note: There will be an option to change that number on the FAFSA if it no longer reflects the accurate family size

SAI
Replaces the Expected Family Contribution (EFC)
An eligibility index number that a college's or career school's financial aid office uses to determine how much Federal student aid the student would receive if the student attended the school. This number results from the information that the student provides in their FAFSA

Federal Tax Information (FTI)
Replaces the Data Retrieval Tool (DRT)
A contributor's tax information transferred directly from the Internal Revenue Service (IRS) after giving their consent
The 2024-2025 FAFSA is student driven, so that means the student's answers on their section will determine who will be a contributor (in addition to the student). Students will need the contributor's name, date of birth, Social Security Number (SSN), and email address to invite them to complete the required portion of the FAFSA. Contributors will need to provide personal and financial information on their section of the FAFSA.

The 2024-2025 FAFSA is student driven, so that means the student's answers on their section will determine who will be a contributor (in addition to the student). Students will need the contributor's name, date of birth, Social Security Number (SSN), and email address to invite them to complete the required portion of the FAFSA. Contributors will need to provide personal and financial information on their section of the FAFSA.

A contributor is anyone who is asked to provide information on an applicant’s FAFSA

EVERYONE (students, spouses (if applicable), and parents) will need to Consent to Retrieve and Disclose Federal Tax Information (FTI) on the FAFSA for federal student aid eligibility. This consent will allow the IRS to share FTI.

IMPORTANT: An applicant's FAFSA will be deleted after 45 days of inactivity, so if the contributor does not respond or the applicant makes no adjustments to the FAFSA after a 45 day period, the FAFSA will be deleted.
Determining a Parent Contributor and Who Needs an FSA ID

Are your biological or adoptive parents married to each other?
- Yes
  - Did your parent’s file a joint tax return?
    - Yes
      - One parent contributor creates an FSA ID to report both parents’ information
    - No
      - Both parent contributors create an FSA ID to report their information
- No
  - Do your parent’s live together?
    - Yes
      - Both parent contributors create an FSA ID to report their information
    - No
      - Which parent provided more financial support in the last 12 months?
        - Yes
          - Parent and stepparent contributors create an FSA ID to report their information
        - No
          - This parent contributor creates an FSA ID to report only their information
Go to StudentAid.gov and click “Create Account.”

Provide Personal Information (enter your name, date of birth, and Social Security number).

Do you have a SSN?

- Yes: Complete Account Setup (provide a username, email, and password)
  - Enter Mailing Address and Phone Number
  - Complete Account Setup (provide a username, email, and password)
  - Enter a username, email, and password
  - Set-Up Communication Preference
  - Select Challenge Questions
  - Confirm and Verify Information Provided
  - Create Two-Step Verification
    1. Set-Up Authenticator App
    2. Save Your BackUp Code
  - You're Ready for the FAFSA

- No: Provide a Mailing Address (this is required to verify your identity). Provide U.S. based mobile phone number if you reside in the U.S
  - Complete Account Setup (provide a username, email, and password)
  - Set-Up Communication Preference
  - Select Challenge Questions

Identity Confirmed?

- Yes: Create Two-Step Verification
  1. Set-Up Authenticator App
  2. Save Your BackUp Code
  - Confirm and Verify Information Provided
  - You're Ready for the FAFSA

- No: Complete Identity Verification by answering knowledge based questions
  - Set-Up Communication Preference
  - Select Challenge Questions

An FSA ID allows your contributors to access and sign the FAFSA.

Contributor is any individual required to provide a signature and consent on the FAFSA form. To access, create, or submit an online FAFSA, contributors must create an FSA ID. A student's Contributor is:
- Biological or Adoptive Parent
- Parent's Spouse-Stepparent
- Student's Spouse (if 2022 tax returns were filed separately)

FAFSA Contributors Must Create an FSA ID

Yes

No

Check off the Box, "I don't have a SSN" to continue without an SSN

You will receive an email from FSAIC with instructions to provide documentation to have your identity verified
Can take 1-3 Days
Contact FSAIC 1-800-433-3243
2024-2025
Parent of Record and Parental Income on FAFSA

Parents who are married or unmarried and live together

Parental income and assets in the case of student whose parents are married and not separated, or who are unmarried but live together, shall include the income and assets of both parents.

Divorced or separated parents

Parental income and assets for a student whose parents are divorced or separated, but not remarried, is determined by including only the income and assets of the parent who provides the greater portion of the student's financial support even if the student does not live with that parent.

Remarried parents

If a parent whose income and assets are taken has remarried, the income of that parent's spouse shall be included if the student's parent and the stepparent are married as of the date of application.

Single parent who is not divorced or separated

Parental income and assets in the case of a student whose parent is single, not divorced, separated, or remarried, shall include the income and assets of such single parent.

Death of a parent

Parental income and assets in the case of the death of any parent is determined as follows:
(A) If either of the parents has died, the surviving parent shall be considered a single parent, until that parent has remarried
(B) If both parents have died, the student shall not report any parental income or assets.