

**Office of the Dean of Students
Division of Student Affairs and Campus Diversity**

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This is an official document.
SIGMA PHI DELTA DECISION LETTER

Thank you for meeting with me on February 2, 2024 for an Informal Conference. During the Informal Conference, we reviewed Sigma Phi Delta's involvement in the alleged violations of the following policies of the Student Organization Code of Conduct on or around October 14, 2023: Alcohol, and Violation of Policies.

During the Informal Conference, President Garrett Leach represented the organization. At the time of the Informal Conference, the group discussed information that was presented during the course of the investigation. Specifically, the group discussed the initial incident report that was submitted by a San Diego State University staff member. The report prompted an investigation by the Center for Student Organizations & Activities. Following the review of the incident report, the group discussed investigative themes, including a confirmed social gathering hosted by Sigma Phi Delta at 6240 Adobe Drive, a social event with alcohol that was not registered with the University. These activities were planned and facilitated by leadership of Sigma Phi Delta.

Decision

Based on the information presented during the course of the investigation, including accounts from members of the fraternity, I have found Sigma Phi Delta to be responsible for violation of the Alcohol, and Violation of Policies policies of the Student Organization Code of Conduct.

(2) Alcohol. Violation of applicable law or university policy regarding the use, possession, manufacture, or distribution of alcoholic beverages while on or off campus. (See Section II of the Student Organization Handbook and the SDSU Alcohol and Substance Policies)

(36-1) Violation of Policies. Violation of any published university policy, rule, regulation or presidential order, including without limitation: Violation of university policies and procedures pertaining to student organizations set forth in the Student Organizations Handbook

As a result of the Alcohol, and Violation of Policies violation, Sigma Phi Delta is sanctioned to **Probation with Stipulations** through **May 16, 2024**. Any further violations of University policy during the term of the Probation may result in an immediate Interim Suspension. The stipulations, which must be scheduled and completed no later than **Friday April 12, 2024** are as follows:

Educational Workshop. Sigma Phi Delta is expected to host an educational workshop for members of the chapter. Specifically, the following workshop is stipulated with the Probation and must have 90% chapter participation:

- Spring 2024: Proactive Risk Management Workshop hosted by Student Life Health and Safety Coordinator, Madison Anderson. This workshop will address university policies and procedures, risk identification and harm reduction as it relates to social events in the university setting.

The Chapter Membership Expectations & Risk Management presentation must be facilitated by the Student Life Health and Safety Coordinator, Madison Anderson. Madison can be reached by email at manderson3@sdsu.edu. Chapter leadership is responsible for scheduling the workshop **within ten (10) business days** of receipt of this letter. Chapter leadership is expected to document attendance for the workshop. The chapter must submit the attendance in a spreadsheet to me by **Friday April 12, 2024**. The spreadsheet should include the last name, first name, and Red IDs of all student participants, separated in columns. Additionally, the chapter must provide a reflection of the workshop to include: photos, presenter information, the strengths of the workshops and the opportunities for growth.

Failure to complete these sanctions may result in immediate Interim Suspension.

Appeal Process

If Sigma Phi Delta does not accept the terms of the decision, the organization has the right to appeal. To initiate the appeal process, the president of the organization must submit a letter (electronically) within ten (10) business days to the Facilitator (karaujolipine@sdsu.edu) and Assistant Dean of Students for Student Life (caryl.adams@sdsu.edu). The letter should detail which part(s) of the decision that the organization is appealing and why the organization believes the appeal is justified.

Closing

Thank you again for taking the time to meet with me in the informal conference on February 2, 2024. We hope that the outcome of the incidents and the imposed sanctions will contribute to the success of Sigma Phi Delta at San Diego State University.

Respectfully,



Kevin Araujo-Lipine

Director, Center for Student Organizations & Activities

CC:

Dr. Randy Timm, Assistant Vice President and Dean of Students, Division of Student Affairs

Caryl Montero-Adams, Assistant Dean of Students for Student Life

Dr. Lee Mintz, Director, Center for Student Rights & Responsibilities

Dana Haxby, Student Life Advisor, Center for Student Organizations & Activities

Jenny Wong-Welch, Faculty/Staff Advisor, Sigma Phi Delta

Madison Anderson, Student Life Health & Safety Coordinator