COVID-19 Campus Activities Policy
Spring 2022

As San Diego County and the State of California have permitted gatherings and events, San Diego State University has implemented the health and safety protocols outlined below for all events and activities held on campus beginning February 21, 2022. *Please note that the Campus Activities Policy will be reviewed again the week of Monday, April 4, 2022.*

These protocols are divided into two sections: Event Requirements, and Recommended Guidelines. By scheduling an event at San Diego State University, parties or events are agreeing to follow the "Event Requirements" at a minimum. Failure to comply with these requirements may result in cancellation of the event.

The below guidance applies to all university-related events, to include but is not limited to departmental events and events hosted by student clubs and organizations.

The university may revise this policy at any point during the spring 2022 semester, based on current public health recommendations.

EVENT REQUIREMENTS

The expectations outlined in this section are not optional for parties hosting events at San Diego State University; the requirements pertain to events hosted by both internal and external groups. These requirements apply to all university-affiliated events.

Failure to comply with these requirements may result in cancellation of the event at any time, including during the event.

These requirements are in addition to all other university policies pertaining to events, as well as the Event Application System (EAS) process for Recognized Student Organizations and outdoor space requests.

EVENT ATTENDEES
Attendees must be advised that they are not to attend any event, or come to SDSU's campus, if they have any signs of illness — whether COVID-19 related or other — or if they are currently under an order to isolate or quarantine.

Campus departments and Recognized Student Organizations may host events, activities, and meetings with SDSU faculty, staff, and students who are cleared to access SDSU's campus. Activities with non-SDSU guests may be required to implement additional measures.

VACCINATION AND TESTING
SDSU has implemented a vaccination and testing requirement for certain events, depending on the size and location of the event. When vaccine or testing is required, all guests two and over may be required to present

either proof of a completed COVID-19 vaccine series, including a booster (if eligible), or a negative COVID-19 test. This requirement applies for the following events:

Outdoor Events (5,000+ participants). Outdoor events with 5,000 or more participants are required to verify participant vaccination or testing records. If a participant is not fully up to date with their COVID-19 vaccinations, including with a booster if eligible, they must have written laboratory results of a negative molecular (PCR, TMA, NAAT, etc.) or antigen test administered within <u>72 hours</u> of the event.

Outdoor Events (10,000+ participants). Outdoor events with 10,000 or more participants are required to verify participant vaccination or testing records. If a participant is not fully up to date with their COVID-19 vaccinations, including with a booster if eligible, they must have written laboratory results of a negative molecular (PCR, TMA, NAAT, etc.) or antigen test administered within <u>one day</u> of the event.

Indoor Events (250-999 participants). Indoor events with 250 to 999 participants where there are members of the general public in attendance require verification of some participant vaccination or testing records. SDSU faculty, staff, and student participants need only present their RED ID to gain entry but may present their HealtheConnect medallion if they choose to do so. Vaccine and testing checks are not required for SDSU faculty, staff, and students at these events as SDSU community members' COVID clearance status is known and monitored.

For general public / non-SDSU attendees, vaccine or testing verification is required. If a participant is not fully up to date with their COVID-19 vaccinations, including with a booster if eligible, they must have written laboratory results of a negative molecular (PCR, TMA, NAAT, etc.) or antigen test administered within <u>72 hours</u> of the event.

If the event includes only university faculty, staff, and students, vaccine and testing verification is not required.

Indoor Events (1,000+ participants). Indoor events with 1,000 or more participants require verification of participant vaccination or testing records. If a participant is not fully up to date with their COVID-19 vaccinations, including with a booster if eligible, they must have written laboratory results of a negative molecular (PCR, TMA, NAAT, etc.) or antigen test administered within <u>one day</u> of the event.

Outdoor events with 4,999 participants or less, and indoor events with 249 participants or less are not required to *verify* vaccination or testing, but may opt to do so if event planners prefer to have a vaccination and testing requirement.

Students, faculty, and staff may show their COVID-19 clearance in HealtheConnect to demonstrate adherence to the campus vaccination and testing policies.

General public may demonstrate their COVID-19 clearance by showing Bindle during check-in at the event. Non-Bindle users may also present paper credentials, such as a U.S. Centers for Disease Control and Prevention (CDC) vaccine card or a printed negative COVID-19 laboratory test result. They may also present these records via photo on a phone, tablet, etc. Guests at indoor events of more than 1,000 participants or outdoor events with more than 10,000 participants will also need to provide a matching photo ID with their proof of vaccination or negative test results.

FACIAL COVERINGS

All event organizers and participants must adhere to the SDSU Facial Coverings policies.

FOOD AND BEVERAGE

Event organizers are strongly encouraged to implement the following as it pertains to food and beverage at events:

- For events, boxed meals or plated meals are recommended, rather than buffets.
- If self-serve buffets are in use, hand sanitizer should be stationed at the start of the service line and participants should be strongly encouraged to sanitize prior to self-serving.
- For certain events, designated person(s) are recommended for serving food to attendees rather than having them self-serve, particularly if food is not individually portioned (i.e. when serving pizza at an event or when circulating hor d'oeuvres).
- Potlucks are not advised.
- Ideal beverage service is in single or factory-sealed containers.
- If using a water bottle refill station or other beverage dispenser that requires physical contact to activate (i.e. pressing a lever or pushing a button), make hand sanitizer available for attendees to sanitize before and after touching any mechanisms required to activate the dispenser.
- Communal beverage service, such as punch bowls, is not permitted at this time.
- If attendees are allowed to have multiple servings, new plates or cups must be used for each serving.
- Attendees should not share food or beverages.
- If hosting vendors who will be providing food, they must follow the above guidelines.

If a facial covering requirement is in place based on the university's most current facial covering policy, facial coverings may be removed immediately before eating and must be replaced immediately after.

RESPONSE TO SUSPECTED OR CONFIRMED COVID CASES

Event organizers must work with university staff to designate a specific location or protocol for isolation of any attendee who becomes ill while on campus and/or during an event. They must be directed to leave campus immediately and not return until cleared by a medical provider. University students and employees must seek testing and follow campus clearance protocols.

Participants who are unable to leave campus themselves (under 16) must have a parent/guardian immediately notified. The parent/guardian must pick up the participant as soon as possible. They must not return until cleared by a medical provider.

Event organizers must notify the university immediately (within two hours of notification) of a suspected or confirmed COVID-19 case and are expected to work with university staff and the local health authority to make determinations on any public health actions that are needed. This may include, but is not limited to:

- Quarantine of a specific cohort or specific attendees
- Suspension of the event
- Suspended use of a specific facility, pending disinfection

POST-EVENT HEALTH REMINDER

If event organizers become aware of any case of COVID-19 that is connected to the event, including any guests who test positive within fourteen days of the event, they must notify the university immediately using the Case

[Reporting Form](#) (within two hours of learning of the positive case) and participate in contact tracing, notifications, and other public health measures as deemed necessary by the local health authority.

GENERAL HEALTH PRECAUTIONS

- All attendees who are eligible are encouraged to receive the COVID-19 vaccine and booster as soon as they are able, if they have not already. Information is available on the SDSU COVID-19 site on ways to [access vaccinations on and off campus](#). This information should be widely shared.
- All university employees and students are required to maintain campus clearance in order to attend any university sponsored events or activities, regardless of location.
- All attendees will be required to wear face coverings at all times in accordance with the university's [facial covering policy](#). No group scheduling an event at SDSU may require removal of facial coverings by any or all attendees.

MEGA AND LARGE SCALE EVENTS

Mega events are defined by the State of California as events with more than 10,000 attendees for outdoor events or more than 1,000 attendees for indoor events. Such events requested for scheduling prior to require specific approval from the University's COVID Coordination Team in order to proceed and will be addressed on a case by case basis.

If event organizers intend to have events with 1,000 people or more, and they are not already participating in the Event Application System process, they must contact the Center for Student Organizations & Activities at sll@sdsu.edu at least one month in advance of their event for review.

EVENTS WITH MINORS

Event organizers should note that minors under the age of 5 are presently unable to be vaccinated and, as such, are required to wear facial coverings indoors, and outdoors when around others. For events where minors (who are not enrolled students) will be attending and a parent or guardian will not be in attendance through the duration of the event, event organizers are expected to consult with Jessica Rentto at jrentto@sdsu.edu for additional protocols that may need to be implemented. This guidance does not pertain to events with enrolled students who are still minors.

EVENT RECOMMENDATIONS

The below criteria are recommended for hosting events at San Diego State University. This includes events hosted by both internal and external groups. Event organizers are encouraged to consider the current public health climate and their audience when planning events. Some audiences may feel more comfortable with increased precautions, particularly during the initial period of repopulation to campus.

EVENT LOCATIONS

Event organizers are also encouraged to consider scheduling events in outdoor spaces that allow attendees to utilize a degree of physical distancing if they so prefer. While campus space and capacity may result in some limitations, event organizers are encouraged to work with the university's various event planning and space reservations teams on options that may best suit their event and make the event as comfortable as possible for attendees.

EVENT ATTENDEE LISTS

Event organizers should maintain a documented attendee list for each day of the event and have it available for public health officials, if needed. Event organizers should maintain the first and last names and email addresses for all participants, and Red ID and SDSU ID information for students.

Events planned by university event organizers cannot require that employees or students present their specific vaccination status in order to attend. Event organizers may require that attendees show their campus clearance indicator in order to attend the event (campus clearance is satisfied either through a vaccination record on file, or through regular testing).

Event organizers are strongly encouraged to be conscientious when planning events and implement COVID-19 precautions in accordance with who is attending. For instance, event organizers may plan differently for an event with only SDSU employees and students, knowing these individuals are all required to participate in the university's campus clearance process, as compared with precautions that might be utilized when an event includes the general public.

GENERAL HEALTH RECOMMENDATIONS
- Consider providing a hand sanitizer station or stations and make it available to attendees.
- Minimize activities that require a high degree of physical contact between attendees.
- Attendees should be encouraged to use good health prevention practices, including hand-washing or use of hand sanitizer.
- Limit sharing of equipment.

CHOOSING YOUR MODALITY

Event organizers are encouraged to consider both in-person outdoor and virtual options when planning for events. Virtual or hybrid options may allow for increased participation.

QUESTIONS AND GUIDANCE

For questions regarding these guidelines, please contact the Center for Student Organizations & Activities at sll@sdsu.edu.

Additional information about how to set up and use Bindle is available online.