



## SAN DIEGO STATE UNIVERSITY

### COVID-19 Travel Policies Fall 2021

The San Diego State University Office of the Dean of Students and COVID response teams have worked together to develop this plan for safe student travel.

All students traveling should remember that they represent the university, and, when applicable, their organization(s). Recognized Student Organizations will be provided with these guidelines and are expected to provide them to members who are travelling on behalf of the organization in order to ensure COVID-19 safety protocols are strictly followed and to ensure the largest chance of success in staying healthy during and after the trip.

Any student who doesn't follow the travel policies may be referred to the Center for Student Rights & Responsibilities. Further, Recognized Student Organizations may also be charged with alleged violations of the Student Organization Code of Conduct.

#### **Travel Organized by the University or Travel on Behalf of the University**

There are different levels of risk and, subsequently, different protocols that are required depending on the type of trip that the student or organization is planning to take. The guidelines below apply to travel organized by the university, an auxiliary to the university, or by a recognized group affiliated with the university. Travel leaders and all student, faculty, and staff travelers are expected to review and attest to these travel guidelines. Travel leaders are the designated contact person for the university regarding the trip and are responsible for enacting the guidelines within the department/organization. Travel leaders may be coordinating the travel for the department, a RSO advisor, or an RSO officer. They may or may not be participating in the trip.

These guidelines will be in effect for Fall 2021 and are based on current public health best practices. ***The university may update these guidelines at any time in response to any changes in the COVID-19 pandemic.***

	Campus-Organized Trips (Day)	Campus-Organized Trips (Overnight)	International Travel (Overnight or Day)
<b>Audience / Participants</b>	All students participating in the activity must meet the following criteria: <ul style="list-style-type: none"><li>• Cleared to participate in campus activities based on the university's testing / vaccine requirement.</li><li>• Not experiencing any COVID-like symptoms or otherwise feeling unwell. Should students, faculty, or staff travelers begin to feel unwell at any point prior to or during the trip, they must immediately (within two hours of experiencing symptoms related to COVID-19) notify the trip's travel</li></ul>		

	leader.	
<b>Vaccinations</b>	<p>All students and participants are strongly encouraged to be vaccinated as the best protection against COVID-19. Participants who are vaccinated should ensure that they have proof of their vaccination with them, as it may be required in their travels. It is recommended students have either a photo of their vaccine card on their phone or utilize a digital vaccine passport, such as the one offered by the State of California (<a href="https://myvaccinerecord.cdph.ca.gov">myvaccinerecord.cdph.ca.gov</a>).</p>	
<b>Testing</b>	<p>Students attending campus organized day trips must either be fully vaccinated or have a negative test on file in accordance with the university's testing and vaccine requirements.</p> <p>Students must ensure that if they are in a testing protocol that their negative test on file and subsequent clearance to attend campus activities will extend through the entirety of their day trip</p>	<p>Students attending overnight trips must have a molecular COVID-19 test (PCR, TMA, NAAT, etc.) within the 3 day time period prior to the overnight trip, due to the extended nature of travel and overnight lodgings.</p> <p>Students will only be allowed to travel if they demonstrate a negative test result, even if they are fully vaccinated. Students who test at locations other than Student Health are responsible for uploading results to the HealtheConnect portal; Student Health Services tests will be automatically reviewed.</p> <p>The Office of the Dean of Students will provide a list of attendees and the COVID Assessment &amp; Response Team will confirm the clearance status of each student.</p> <p>If a student returns and receives a positive test, they will isolate and immediately inform their coaches and advisor(s). Members of the travel party, including students, staff, and any other close contacts who are identified in the case assessment and response process will be required to quarantine, with final guidance on isolation and quarantine to be provided by the Director of Student Health Services.</p> <p>If a student has received a positive COVID-19 test in the last 90 days prior to travel, they do not have to test, but will need to provide documentation of the positive test result. This result must also be uploaded to</p>
		<p>Students traveling out of the country should follow guidance for other categories with specific additional attention to requirements of their destination country.</p> <p>Students attending overnight international trips must have a molecular COVID-19 test (PCR, TMA, NAAT, etc.) within the 3 day time period prior to the trip, due to the extended nature of travel and overnight lodgings. Students must also have a COVID-19 test three to five days after returning from their trip.</p> <p>Students will only be allowed to travel if they demonstrate a negative test result, even if they are fully vaccinated. Students who test at locations other than Student Health are responsible for uploading results to the HealtheConnect portal; Student Health Services tests will be automatically reviewed.</p> <p>The organizing entity (i.e. Global Education Office, faculty member, campus department, etc) will provide a list of attendees and the COVID Assessment &amp; Response Team will confirm the clearance status of each student.</p> <p>If a student returns and receives a positive test, they will isolate and immediately inform the organizing entity. Members of the travel party, including students, staff, and any other close contacts who are identified in the case assessment and response process will be required to quarantine, with final guidance on isolation and quarantine to be provided by the Director of Student Health Services.</p> <p>If a student has received a positive COVID-19 test in the last 90 days prior to travel, they do not have to test, but</p>



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		<p>HealtheConnect for verification, if the University does not already have documentation on file. If a student has tested positive within 10 days prior to departure, their case will be reviewed by the Director of Student Health Services. No student will be permitted to attend if they have not completed their full isolation period.</p> <p>If the student has been exposed to any individuals known or suspected to have COVID-19 in the 14 days preceding the trip, they must inform their travel leader and the Director of Student Health Services will be consulted for guidance on travel.</p>	<p>will need to provide documentation of the positive test result. This result must also be uploaded to HealtheConnect for verification, if the University does not already have documentation on file. If a student has tested positive within 10 days prior to departure, their case will be reviewed by the Director of Student Health Services. No student will be permitted to attend if they have not completed their full isolation period.</p> <p>If the student has been exposed to any individuals known or suspected to have COVID-19 in the 14 days preceding the trip, they must inform their advisor and the Director of Student Health Services will be consulted for guidance on travel.</p> <p>Students who are participating in international day trips must either be fully vaccinated or have a negative test on file in accordance with the university's testing and vaccine requirements.</p> <p>Students must ensure that if they are in a testing protocol that their negative test on file and subsequent clearance to attend campus activities will extend through the entirety of their day trip.</p>
<b>Facial Coverings and Personal Protective Equipment (PPE)</b>	<p>Students, faculty, and staff must wear facial coverings in accordance with university policy as well as in accordance with any policies that are in place in the county or state where the event is occurring or policies that have been put in place by event organizers. Students, faculty, and staff must also adhere to any facial covering requirements in place for public travel. Students are expected to supply their own facial coverings to be able to adhere to these guidelines through the duration of their trip.</p> <p>In the event of trips where students are expected to be exposed to infectious disease, such as medical mission trips, students should utilize appropriate PPE that is required for that work by the California Department of Public Health or Centers for Disease Control &amp; Prevention.</p>		

<b>Health Prevention Practices</b>	Students, faculty, and staff should use good prevention practices, including regular handwashing and use of hand sanitizer when handwashing is not possible. Students, faculty, and staff are encouraged to bring hand sanitizer with them on their trip.		
<b>Food and Beverages</b>	<p>It is generally recommended that food not be consumed during travel portions of the trips, particularly given facial covering requirements in most travel situations. Students may lower facial coverings briefly to drink.</p> <p>Students should eat meals as directed by advisors or in accordance with event policies. In general, outdoor dining is recommended, but indoor dining is permitted.</p> <p>Students must abide by all university policies while on the trip, including the alcoholic beverages policy outlined in the Student Code of Conduct.</p>		
<b>Participant List Maintenance</b>	Participant lists must be maintained for 30 days following the event / trip. Lists must include travel seating assignments for any legs of the trip greater than 30 minutes.	Participant lists must be maintained for 30 days following the event / trip. Lists must include rooming assignments and travel seating assignments for any legs of the trip greater than 30 minutes.	Participant lists must be maintained for 30 days following the event / trip. Lists must include rooming assignments and travel seating assignments for any legs of the trip greater than 30 minutes.
<b>Lodging</b>	Not applicable.	Students should be placed based on San Diego roommates or household or social pods, whenever possible. Students should not be required to report their vaccination status and should not be grouped in rooms based on vaccine status. Organizations must maintain rosters of which students are rooming together to support contact tracing efforts, if required.	Students should be placed based on San Diego roommates or household or social pods, whenever possible. Students should not be required to report their vaccination status and should not be grouped in rooms based on vaccine status. Organizations must maintain rosters of which students are rooming together to support contact tracing efforts, if required.

<b>Transportation</b>	<p>For any portion of travel greater than 15 minutes, travel leaders must maintain rosters of which participants are traveling together to support contact tracing efforts, if required. If traveling in individual vehicles, participants are encouraged to travel based on San Diego housing or social pods whenever possible.</p> <p>Students, faculty, and staff must adhere to any facial covering requirements in place for public travel.</p>	
<b>Gatherings</b>	<p>Weather and space permitting, it is recommended students gather outside, but indoor gatherings are permitted.</p>	<p>Travelers are discouraged from congregating in rooms they are not staying in. Weather and space permitting, it is recommended students gather outside, but indoor gatherings are permitted.</p> <p>Students are permitted to utilize hotel amenities such as the swimming pool or recreation / workout facilities, but should ensure that they use good infection control practices when using these spaces. This includes sanitizing, maintaining distance, or using outdoor facilities when possible.</p> <p>Students should be mindful that gathering with delegations from other universities does pose additional risk and should use good judgment in attending these gatherings.</p>
<b>Health Specific Concerns</b>	<p>Vaccinated participants are not required to complete a documented daily health screening, but should do a general self assessment in the morning when they wake up and confirm that they are feeling well and not experiencing any COVID-like symptoms. Participants who are unvaccinated are required to complete the daily health screening in accordance with SDSU COVID-19 policy. If they are not feeling well on the day the trip leaves, the participants should not attend.</p> <p>If any student experiences COVID-19 symptoms during a trip, the student will immediately isolate and notify their travel leader. The travel leaders will immediately consult with the designated Office of the Dean of Students staff member for next steps. The Director of Student Health Services will also be consulted for quarantine and isolation protocols, as well as coordination of testing.</p> <p>Advisors should take an Isolation PPE kit on the trip. The kit can be prepped in consultation with the SHS Director or AS Associate Executive Director to ensure necessary PPE is on hand to support isolation as needed.</p>	
<b>Event-Specific Recommendations</b>	<p>In certain situations, the Office of the Dean of Students team, in consultation with the Director of Student Health Services, may make additional recommendations based on either the location of the event and COVID spread in that location or events with a high convergence</p>	



### Recognized Student Organization Travel

There are different levels of risk and, subsequently, different protocols that are strongly recommended depending on the type of trip that the student or organization is planning to take. The guidelines below apply to travel organized by Recognized Student Organizations.

While RSOs are not required to submit detailed information or clear students in advance of travel, they are expected to complete the File and Notify process with the Office of the Dean of Students. The File and Notify process requires that a representative of the RSO inform the university of the expected trip and the core details of the trip, as well as acknowledge receipt of the university's recommendations for travel during the COVID-19 pandemic. The Office of the Dean of Students does not approve these trips, but will retain that notice on file in the event the RSO needs support to address any communicable disease concerns related to the trip.

These guidelines will be in effect for Fall 2021 and are based on current public health best practices. *The university may update these guidelines at any time in response to any changes in the COVID-19 pandemic.*

	RSO-Organized Trips (Day)	RSO-Organized Trips (Overnight)	RSO-Organized International Travel (Overnight or Day)
<b>Audience / Participants</b>	All students participating in the activity must meet the following criteria: <ul style="list-style-type: none"><li>• Cleared to participate in campus activities based on the university's testing / vaccine requirement.</li><li>• Not experiencing any COVID-like symptoms or otherwise feeling unwell. Should students, faculty, or staff travelers begin to feel unwell at any point prior to or during the trip, they must immediately (within two hours of experiencing symptoms related to COVID-19) notify the trip's travel leader.</li></ul>		
<b>Vaccinations</b>	All students and participants are strongly encouraged to be vaccinated as the best protection against COVID-19. Participants who are vaccinated should ensure that they have proof of their vaccination with them, as it may be required in their travels. It is recommended students have either a photo of their vaccine card on their phone or utilize a digital vaccine passport, such as the one offered by the State of California ( <a href="https://myvaccinerecord.cdph.ca.gov">myvaccinerecord.cdph.ca.gov</a> ).  RSO leaders may request to see a student's clearance medallion through HealthConnect, but may not request to see vaccination cards or test results.		Students traveling out of the country should follow guidance for other categories with specific additional attention to requirements of their destination country.

<b>Testing</b>	<p>Students attending RSO-organized day trips must either be fully vaccinated or have a negative test on file in accordance with the university's testing and vaccine requirements.</p> <p>Students must ensure that if they are in a testing protocol that their negative test on file and subsequent clearance to attend campus activities will extend through the entirety of their day trip</p> <p>RSO leaders may request to see a student's clearance medallion through HealtheConnect, but may not request to see vaccination cards or test results.</p>	<p>Students attending overnight trips must have a molecular COVID-19 test (PCR, TMA, NAAT, etc.) within the 3 day time period prior to the overnight trip, due to the extended nature of travel and overnight lodgings.</p> <p>Students will only be allowed to travel if they demonstrate a negative test result, even if they are fully vaccinated. Students who test at locations other than Student Health are responsible for uploading results to the HealtheConnect portal; Student Health Services tests will be automatically reviewed.</p> <p>The Office of the Dean of Students will provide a list of attendees and the COVID Assessment &amp; Response Team will confirm the clearance status of each student.</p> <p>If a student returns and receives a positive test, they will isolate and immediately inform their coaches and advisor(s). Members of the travel party, including students, staff, and any other close contacts who are identified in the case assessment and response process will be required to quarantine, with final guidance on isolation and quarantine to be provided by the Director of Student Health Services.</p> <p>If a student has received a positive COVID-19 test in the last 90 days prior to travel, they do not have to test, but will need to provide documentation of the positive test result. This result must also be uploaded to HealtheConnect for verification, if the University does not already have documentation on file. If a student has tested positive within 10 days prior to departure, their case will be reviewed by the Director of Student Health Services. No student will be permitted to attend if they have not completed their full isolation period.</p>	<p>Students attending overnight international trips must have a molecular COVID-19 test (PCR, TMA, NAAT, etc.) within the 3 day time period prior to the trip, due to the extended nature of travel and overnight lodgings. Students must also have a COVID-19 test three to five days after returning from their trip.</p> <p>Students will only be allowed to travel if they demonstrate a negative test result, even if they are fully vaccinated. Students who test at locations other than Student Health are responsible for uploading results to the HealtheConnect portal; Student Health Services tests will be automatically reviewed.</p> <p>The Office of the Dean of Students or the Global Education Office will provide a list of attendees and the COVID Assessment &amp; Response Team will confirm the clearance status of each student.</p> <p>If a student returns and receives a positive test, they will isolate and immediately inform their coaches and advisor(s). Members of the travel party, including students, staff, and any other close contacts who are identified in the case assessment and response process will be required to quarantine, with final guidance on isolation and quarantine to be provided by the Director of Student Health Services.</p> <p>If a student has received a positive COVID-19 test in the last 90 days prior to travel, they do not have to test, but will need to provide documentation of the positive test result. This result must also be uploaded to HealtheConnect for verification, if the University does not already have documentation on file. If a student has tested positive within 10 days prior to departure, their case will be reviewed by the Director of Student Health Services.</p>



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<b>Event-Specific Recommendations</b>	<p>In certain situations, the Office of the Dean of Students team, in consultation with the Director of Student Health Services, may make additional recommendations based on either the location of the event and COVID spread in that location or events with a high convergence</p>	